

## Financial Assistance Award

**DENALI COMMISSION**  
**510 L Street, Suite 410**  
**Anchorage, Alaska 99501**  
**(907) 271-1414 (phone)**  
**(907) 271-1415 (fax)**  
**[www.denali.gov](http://www.denali.gov)**

Award Number

01175-00

**Award Title**

SEARHC Primary Care Clinic  
construction

**Performance Period**

October 1, 2009 through December 31, 2011

### Recipient Organization & Address

Southeast Alaska Regional Health Consortium  
3245 Hospital Dr  
Juneau, AK 99801-7809

## Authority

112 Stat 1854

**CFDA Number**

90.100

## Denali Commission Finance Officer Certification

Jennifer Price  
09/03/2009

**Phone: 907 966-8850****Recipient DUNS # 083727826**

**TIN # 920056274**

### Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$2,181,189.00		\$0.00		\$2,181,189.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
Various Match		\$441,237.00		\$0.00	\$441,237.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
<b>Total</b>	<b>\$2,181,189.00</b>	<b>\$441,237.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,622,426.00</b>

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award Between the Denali Commission and the Southeast Alaska Regional Health Consortium (SEARHC) For Health Facilities Planning, Design and Construction - Award No. 01175

Continued on the following pages.

**Signature of Authorized Official - Denali Commission**

Electronically Signed

**Typed Name and Title**

George Cannelos  
Federal Co-Chair

Date \_\_\_\_\_

08/27/2009

## AWARD ATTACHMENTS

Southeast Alaska Regional Health Consortium

01175-00

---

1. SEARHC - Health Facilities Planning, Design and Construction - FY2009

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and the  
Southeast Alaska Regional Health Consortium (SEARHC)  
For Health Facilities Planning, Design and Construction  
Award No. 01175  
August 2009***

***1. Scope of Work***

The Denali Commission (Commission) is providing a total of \$2,181,189 to the Southeast Alaska Regional Health Consortium (SEARHC) for primary care facility planning, design and construction. Commission funds and match funds will be managed by SEARHC.

Statutory match requirements for Health Facilities construction projects will be met for all projects authorized under this award. The minimum cost share match from various sources will be \$441,237. Specific match will be detailed in Project Authorizations as they are executed by the Denali Commission.

Projects are not authorized to proceed until project authorizations have been approved by the Commission.

All Commission funding is intended for use for the scope of work identified in the Award documents only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

***2. Milestones***

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone dates for projects are defined via the Project Authorization vehicle. Projects under this award will have milestones corresponding to the construction and close-out phases.

***3. Award Performance Period***

The Award performance period is October 1, 2009 through December 31, 2011. This is the period during which Award recipients can incur obligations or costs against this Award.

#### ***4. Direct and Indirect Costs***

The cost principles of OMB A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

#### ***5. Budget and Program Revisions***

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that SEARHC will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

#### ***6. Payments***

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by SEARHC. Requests for reimbursements may be made as needed or at the end of each quarter but should be submitted no later than 30 days after the federal quarter. The SF-270 must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. The form is available on the OMB website: [http://www.whitehouse.gov/OMB/grants/grants\\_forms.html](http://www.whitehouse.gov/OMB/grants/grants_forms.html). Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

#### ***7. Reporting***

Three forms of project reporting are required under this Award, listed below. SEARHC shall submit reports using the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is October 1, 2009 to December 30, 2009, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
  - i. Total project funding, including both Denali Commission funding and other project funding sources.
  - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.

- iii. Updated schedule and milestone information as identified in the Scope of Work
- iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
- v. **Construction Projects** Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- vi. Requirements for the design and construction projects on this award have been documented through the approval of a business plan and supporting documentation on file at the Denali Commission. This is considered the Commission's document of record for the approved scope of work for the project as well as the intended utilization of the facility.

Each project's performance shall be monitored and measured on a quarterly basis using the documentation of record (business plan) as a reference point, making updates as necessary. The following items shall be monitored and reported in the narrative of the quarterly report:

1. Projected energy costs or any changes to original operations plan,
2. Status of supporting infrastructure in coordination with construction project,
3. Status of proposed staffing, training, recruitment and retention strategies,
4. Adherence to local and regional plans for improving health care, and
5. Other issues as identified by the program manager.

SEARHC is responsible for reporting all information to the Commission on behalf of sub-recipients. The Commission may wish to request additional information as it deems necessary.

- b. **Lessons Learned:** In addition to reporting quarterly, SEARHC shall meet a minimum of twice annually with the Commission to report lessons learned and project status. These meetings may include community participation and can be held via teleconference, to be initiated by SEARHC.

- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:  
<http://harvester.census.gov/sac/>

## **8. *Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall display a sign that acknowledges the Government's support for the project(s) developed under this Award. The Commission will provide an appropriate sign. The Award recipient must request an indoor and/or an outdoor sign from the Commission office. Pickup or delivery of the sign can be arranged at that time.

## **9. *Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

#### ***10. Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

#### ***11. Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>SEARHC</b>
Nancy Merriman Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1779 Fax: 907-271-1415 E-mail: <a href="mailto:nmerriman@denali.gov">nmerriman@denali.gov</a>	Mr. Matt Christner Project Manager 222 Tongass Drive Sitka AK 99835 Phone: 907-966-8313 Fax: 907-966-8832 Email: <a href="mailto:matthew.christner@searhc.org">matthew.christner@searhc.org</a>
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: <a href="mailto:bsorensen@denali.gov">bsorensen@denali.gov</a>	Ms. Carolee Martin Financial Contact 3245 Hospital Drive Juneau AK 99801 Phone: 907-463-4062 Fax: 907-463-4075 Email: <a href="mailto:carolee.martin@searhc.org">carolee.martin@searhc.org</a>